65-1158 Mamalahoa Hwy, Suite 2B, Kamuela, HI. 96743
808.887.2500 | Office • 808.887.2520 | Fax
www.LavaRockRealty.com

RENTAL APPLICATION

Each adult (18 years and over) must submit a completed application along with:

- **Two (2) forms of photos ID (one must be government issued)**
- **Proof of income: 3 most recent paystubs, W-2s, Social Security letter, 1099s or other official documents. If self-employed, please provide copies of your past two (2) year's Schedule C**
- **An application fee of $35.00 per applicant, $45.00 for non-HI residents (resides in Hawaii less than 12 months) will only be collected for background and credit checks if potential tenant is selected for the rental property. Fee can be paid by US Money order/cashier check (payable to Lava Rock Realty), credit card or cash payment only (no personal checks)**

Applications that are incomplete and/or without required documents will be rejected immediately

FULL NAME (First MI Last):_____
SS#: _____ - _____ - _____ / Date of Birth: ____ /____ /_____

Driver's License #: _____ / State ID#_____ State of Issue: _____
Mailing Address: _____City: _____ State: _____ Zip: _____
Phone #: _____ / E-Mail: _____
List of other occupants under 18 years of age: _____
_____

PET(S): **May require prior written approval and additional deposit**
Do you have any pets? Yes [ ] / No [ ]
If yes, how many? ____ / Type _____ / Weight _____ / Age ____
*It is a Service/Assistance Animal? Yes [ ] / No [ ]
Do you need to request reasonable accommodation for a disability, including accommodation for an assistance animal? Yes [ ] / No [ ] ***Supporting documents must be submitted with this application**
If yes, describe request or attach additional page(s) if needed _____
_____

PRESENT ADDRESS: _____ Apt #: _____
City: _____ State: _____ Zip: _____
Dates Occupied: From _____ to _____ Monthly rent amount: $_____
Reason for Moving: _____
If Rent, has notice been given to the Landlord? Yes [ ] / No [ ]
Landlord's Name: _____
Phone: _____ E-Mail: _____
*May we contact your landlord: Yes [ ] / No [ ] (please explain) _____
_____

(If less than 2 years at the Present Address)
PREVIOUS ADDRESS: _____ Apt #: _____
City: _____ State: _____ Zip: _____
Dates Occupied: From _____ to _____ Monthly rent amount: $_____
Reason for Moving: _____
Landlord's Name: _____
Phone: _____ E-Mail: _____
*May we contact your landlord: Yes [ ] / No [ ] (please explain) _____
_____

Applicant's Initials & Date _____

EQUAL HOUSING OPPORTUNITY

EMPLOYMENT INFORMATION:

Status: [ ] Full Time [ ] Part Time [ ] Self Employed [ ] Other: _____

Employer: _____ Phone #: _____
Address: _____ Supervisor: _____
Position: _____ / How long at job? ____yrs___mos Hours per week: _____
Gross Monthly Income: $_____ (must match income verifications)
Other Sources of Income: _____ Amount: $_____

PERSONAL INFORMATION:

Have you had any late payments in the past year? Yes [ ] / No [ ]
Have you ever been evicted? Yes [ ] / No [ ]
If yes, explain _____
Have you ever filed for Bankruptcy or had a foreclosure within the past seven (7) years? Yes [ ] / No [ ]
Have you ever been convicted or plead guilty or "no contest" to a felony? Yes [ ] / No [ ]
If yes, explain _____
Have you been a party to any litigation within the past ten (10) years? Yes [ ] / No [ ]

PERSONAL REFERENCES: (Hawaii Resident Preferred / No relatives please)

Name: _____ Relationship: _____
Address: _____ Phone: _____

Name: _____ Relationship: _____
Address: _____ Phone: _____

Nearest living relative:
Name: _____ Relationship: _____
Address: _____
Phone: _____ E-Mail: _____

In case of emergency contact:
Name: _____ Relationship: _____
Phone: _____ E-Mail: _____

Notes / Comments: _____
_____

I am applying for a rental property. As a part of the application process, I authorize Lava Rock Realty, LLC to verify information contained in my rental application. This includes all supporting documents submitted with the rental application. Such information may include, but is not limited to, rental history, business and personal references, verification of employment, income, bank accounts, credit history, copies of tax returns. I further authorize Lava Rock Realty, LLC to conduct a thorough search into my background and credit history. I understand that poor credit history, previous evictions, felonies, and/or criminal convictions may be terms for denial of this application.

I certify that the information I provided on this form is true, accurate and complete. I understand that I may be denied in the event if I misrepresent any information on the application. If misrepresentations are found after a rental lease agreement is signed, my rental agreement will be terminated immediately.

Applicant's Signature: _____ Date: _____

Lava Rock Realty, LLC & Owner complies with all Federal and State fair housing and anti-discrimination law that prohibit discrimination based on applicant's race, color, religion, sex (including gender identity and sexual orientation), sexual orientation, disability, handicap, familial status, national origin, age, ancestry, HIV status & marital status.

EQUAL HOUSING OPPORTUNITY

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